



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

November 8, 2017 - 5:00 p.m. – SBVC ADSS 207

SBVC Foundation Board Directors Present/Absent:

A	Susan Bangasser	P	Patricia Hinojosa	P	Diana Rodriguez
A	Bruce Baron	P	Celia Huston	A	Gary Saenz
A	Dennis Baxter	A	Gary Kelly	P	Ruth Sandlin
P	Rich Beemer	A	Barbara McGee	P	Kristine Scott
P	Paul Bratulin	A	John McMahon	A	Paul Shimoff
P	Dennis Byas	P	Gary Miller	P	Scott Stark
P	Lois Carson	P	Phil Morris	P	Edward Szumski
P	Karen Childers	P	Patricia Nickols-Butler	P	Dexter Thomas
P	Nick DePasquale	A	Faye Pointer	A	Rod Torres
A	Gloria Harrison	P	Beverly Powell		

SBVC Foundation Staff Present: Sonja Pang

I. Call to Order

President Rich Beemer called the meeting to order at 5:08 p.m.

II. Welcome & Introductions: Self Introductions were made.

III. Approval of minutes from September 13, 2017

Powell moved, Hinojosa seconded, Scott abstained, minutes were approved with no changes.

IV. SBVC President’s Report: Diana Z. Rodriguez reported.

Brick unveiling and Alumni Hall of Fame events. President Rodriguez thanked the Board for its role in the events.

Guided Pathways. Campus is working on guided pathways which are expected to help increase student graduation rates. They are starting with Science, Nursing, CTE.

Day of Service, December 2, 2017. President Rodriguez invited Board Directors to participate. Last year, more than 5,000 pieces of information were distributed

within our community including Highland, Rialto and Colton, in 2 hours with 130 volunteers. More than 100 volunteers have already signed up for this year.

Second Annual Winterfest, December 5, 2017. Last year more than 2,000 people attended. Food Trucks, reading to kids, Santa.

Holiday luncheon, December 8, 2017. President invited Board Directors. Beemer commented that Board traditionally provides a basket for the opportunity drawing.

A new Vice President of Instruction will start in January 2018. President Rodriguez will bring them to meet the Foundation Board.

Recruitment is underway for Vice President of Student Services. Hopefully the permanent person will be in place by the end of the 2017-18 academic year.

Carson asked if the campus offered field trips to 4-year universities to encourage transfer. Rodriguez responded yes. Students take field trips to 4-year universities, and articulation agreements are in place with CSU and UC schools. Also, Rodriguez and CSUSB President Morales collaborated on a video shown during student orientation. Working on additional videos with UCs and private schools. Szumski stated he liked the Guided Pathways for CTE. Has pathway guides from his time as SBVC faculty. He will send laminated guides to Rodriguez.

V. Committee Reports

a) Alumni: Szumski reported.

- i. Szumski informed the Board that he handed out membership envelopes at the Hall of Fame event and had 15 sign ups.

b) Board Development: Carson reported.

- i. The Committee met by teleconference on November 6, 2017. Carson informed the board about the nomination process now being open. The form is available online and in the packet. Carson asked the board to submit nominations and suggested a millennial might add value. The board has 5 directors leaving in 6/30/18, Carson asked that they consider returning to take on a leadership role.
- ii. Beemer informed the Board, Dennis Baxter has resigned as of November 8, 2017.

c) Finance: Hinojosa reported.

- i. Hinojosa stated the statements were positive and consistent with the market. The summary was digestible with a clear bottom-line.

d) Strategic Planning: Morris reported.

- i. The Strategic Planning Committee has met a few times since the annual retreat. The Committee is in the process of developing a 3-year plan and will present a draft at the next Board meeting, January 10, 2018.

e) Fundraising: Childers reported.

- i. Profit & loss statement from the Alumni & Athletics Hall of Fame which was included in the packet. The event was a community relations event. A net profit of \$2,755 was made without calculating the campus bill, which had not yet been received. Beemer added it was a great event and rehearsal was beneficial. Carson commented, bringing people to campus is a positive experience all around.
- ii. Beemer informed the Board the next fundraising event is the Golf Tournament which will take place on April 20, 2018, starting at noon at Arrowhead Country Club in San Bernardino. DePasquale agreed to chair the event and Hinojosa joined the committee.

f) Audit: Byas reported.

- i. Draft audit shows compliance and no findings. The Board asked if they need to approve. Childers will find out and distribute a copy for approval prior to deadline.

VI. Budget Report: Stark reported.

- a) Stark reviewed the Foundation's 2017-18 Operating Budget report that was included in the Board packet.

VII. Director's Report: Childers reported.

- a) Childers showed the Board the PowerPoint presentations that were given at the CASE conference in October 2017. At more than 8,000 likes, the SBVC Foundation Facebook page is #1 in the state among all community college foundation Facebook pages. The photos from the Hall of Fame event can be found on the Facebook page. A press release of the event is in the works. Childers informed the Board, scholarship applications are now open as of November 1, 2017 and will close on January 31, 2018.

VIII. Old Business: Beemer reported.

- a) Foundation and District Agreement- Beemer, Powell, Childers, and CHC Foundation President Sam Irwin met with SBCCD Vice Chancellor Jose Torres on 10/17/17. District's draft agreement and accompanying invoice provided in packet, as well as Foundation's draft agreement and accompanying Schedule of Commensurate Return.
- b) Directors discussed the two drafts.
 - a. Beemer reported that the Executive Committee discussed the drafts and expressed interest in a legal review.
 - b. Morris moved that the Foundation spend up to \$2,000 to retain counsel to review the District draft and make sure it aligns with the Foundation's draft.
 - c. Discussion – various Directors: The legal review output can be as simple as a bulleted list. If the drafts don't align, then bring it back to the District. Did the District consider the Foundation's draft? Recital #H from Foundation's draft should be included in the final version: "The District believes that the services and funds provided by the Foundation to the District have a fair-market value which is assessed to be equivalent or in excess of the value of the facilities, administrative services and personnel provided by the District to the Foundation." The Foundation's draft was prepared by legal counsel. Five-year term in both drafts. Final agreement should spell out the percentage of time (50%) the District will allow the SBVC Development & Community Relations Director to dedicate to

Foundation Executive Director functions. In-kind language is vague and subject to interpretation.

- d. Motion to retain counsel to review the drafts and provide a summary for a not-to-exceed amount of \$2,000 was seconded by Scott and approved unanimously.

VIII. New Business: Rich Beemer

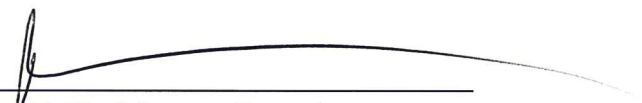
- a) Donation tracking for Board of Directors: Fiscal year vs. Calendar year, Board agreed either way is fine.

IX. Next Board Meeting:

January 10, 2018 @ 5:00 pm
Dinner will be provided

XI. Adjourn: The meeting was adjourned at 6:24 p.m.

Respectfully submitted,



Diana Z. Rodriguez, Secretary