



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

May 13, 2020 - 5:00 p.m. – SBVC ADSS 207

SBVC Foundation Board Directors Present/Absent:

P	Susan Bangasser	P	Sam Lucia	P	Allynn Scott
P	Paul Bratulin	A	John McMahon	P	Scott Stark
P	Dennis Byas	P	Patricia Nickols-Butler	P	Edward Szumski
P	Robert Garcia	P	Faye Pointer	P	Dexter Thomas
A	Celia Huston	P	Beverly Powell	A	Jose Torres
P	Gary Kelly	P	Diana Z. Rodriguez	P	Bea Valdez
P	Mike Layne	A	Gary Saenz	A	Anne Viricel

SBVC Staff: Girija Raghavan and Phylicia Sanchez

Guest: Pat Spafford

I. Call to Order:

President Beverly Powell called the meeting to order at 5:04 p.m.

II. Approval of minutes from March 13 ,2020

Nickols-Butler moved, Scott seconded, minutes were approved with no changes.

III. 2018-2019 Audit Pat Spafford of Powell, Spafford & Landry, Inc.

The audit report and financial statements were provided in the mail to each Board Director. Mr. Spafford reviewed the audit report. The Foundation received an unmodified opinion. The Foundation's net assets are a little over \$4.5 million, support & revenues for the year is a little over \$773,000, and expenses at \$631,090. The auditor recommends for the fund balances to be reconciled correctly so that the fund balances can be where they need to be in order for the auditor to prepare the financial statements. Powell moved, Byas seconded to accept the 2018-2019 audit report and financial statements.

IV. SBVC President's Report

- Currently the campus has transitioned to about 99% remote instruction and services. In less than two weeks, the faculty, classified professionals, managers, and administrators, were able to transition services and every course online except for a couple of labs.
- Enrollment is remaining strong. Currently, students are enrolling for the summer and fall semesters. Today we have exceeded our summer goals. It looks like we trending to also meet our fall goals. The students have received a survey on the changes that have occurred and the communication that has been provided. The student's responses indicated that they are happy with the amount of communication that they have received and have expressed what they need more assistance on. The campus has determined to continue with remote instruction for the summer and fall term. There will be a very few number of classes that will be offered on campus.

- The college is preparing for a large budget deficit. The State Chancellor has prepped the college for the what the revised budget may look like.
- On May 22, 2020 at 9:00 am, the college will be holding their first virtual commencement.
- The Food Pantry, the library, and the DSPS lab are still open on Tuesdays and Wednesdays.

V. Committee Reports

a) Alumni – Ed Szumski

No report.

b) Board Development – Susan Bangasser and Mike Layne

Five potential board members attended the Foundation orientation. The five potential board members include the following:

- John Echieverra
- Dr. Ken Lane
- Justin Martinez
- Kerry Neal
- Mike Sola

At the June Board meeting, the Board will approve the 5 new board members. Layne emailed the Board informing them that the Foundation's President's and Vice President's position terms are up. Byas volunteered to be President and Powell volunteered to be Vice President. Nichols-Butler motioned for Byas to be President and Powell to be Vice President. Pointer seconded the motion. Byas and Powell will begin their terms on July 1, 2020. A further discussion will be held at the Foundation retreat regarding term limits.

c) Finance – Bea Valdez

Valdez is waiting for the next quarterly investment report.

d) Strategic Planning – Patricia Nickols-Butler

A committee meeting will be scheduled. Nickols-Butler asked for volunteers to go over the goals of the current strategic plan.

e) Fundraising – Mike Layne

Currently, we there are 112 golfers registered for the tournament. The committee and Athletics have sold at least 40 golf balls for the Helicopter Ball Drop. A Plan B will be determined incase we are unable to have more than 10 guests in the same room for the dinner portion of the golf tournament.

f) Audit – Dennis Byas

No report.

VI. Director's Report: Mike Layne

Layne reported:

- The Annual Report has been submitted to print. Once we receive the report then they will be prepared to mail.
- The Foundation will hold a virtual scholarship ceremony on June 4, 2020 at 6:00pm. This year the Foundation will be awarding over \$200,000 in scholarships. There have been 374 scholarships awarded to the students.
- The Foundation received additional funding from the Foundation for California Community Colleges for \$4,545 for nursing students.

- The Foundation has been approved for a \$15,000 GIA grant. The Foundation will match the grant by \$30,000 for hotspots for students.
- Layne was able to complete a CalOES grant for the SBCCD Campus Police for new two-way handheld radios that will be used to communicate with local law enforcement SBVC was awarded the grant for \$100,000.
- A grant was submitted to the Honda Foundation for \$25,000 in which will be used for maintenance of the Planetarium.
- Trustee Harrison was able to restart her daughter's scholarship with the Foundation.
- Cardenas Markets have the intent to pay the \$15,000 at some point.
- The Foundation office was able to purchase \$8,000 in gift cards for the Bookstore and \$2,000 in food vouchers for the Cafeteria to provide to students in the next semesters.
- Due to additional grants that the Foundation receive is why there is additional income in the Foundation's budget.

VII. Old Business: Beverly Powell

We would like to wish happy birthday to Dennis, Allynn, and Susan.

VIII. New Business: Beverly Powell

- The Board was informed that the college will be working a 4/10 schedule for the month of June and July.
- The Board was informed that the Beverly and Dennis will be signing scholarship checks on May 15th.

IX. Other

Nickols-Butler thank President Rodriguez and the college for supporting the Community Action Partnership of San Bernardino on April 22, 2020 with their food distribution. They were able to serve over 2,000 households on this day. They are hoping to partner again with the college in the future to host day of distributing food.

X. Adjourn: The meeting was adjourned at 6:11 p.m.

Respectfully submitted,



Diana Z. Rodriguez, Secretary