



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

November 13, 2024 - 5:00 p.m. – AD/SS 207/ZOOM

SBVC Foundation Board Directors Present/Absent:

P	Dolores Armstead	P	Ernesto Izarraras	A	Lisa Obershaw-Durham
P	Keith Bacon	P	Shelley Krusbe	P	Joseph Paulino
P	Suan Bangasser	P	Kenneth Lane	P	Anthony Roberson
P	Paul Bratulin	P	Mike Layne	P	Thomas Robles
A	Michael Burrows	P	Becky Lepins	A	Diana Z. Rodriguez
A	Veronica Bustillos	A	Bronica Martindale	P	George San Martin
A	Bill Clarke	P	Justin Martinez	P	Michael Sola
P	Gilbert Contreras	P	Pamela Montana	P	Dexter Thomas
P	John Echevarria	A	Kimberly Morales	A	James Tillman
A	Scott Henderson	P	Kerry Neal	A	Helen Tran
A	Andrea Hect	P	Shelby Obershaw		

SBVC Staff: Phylicia Sanchez

Guests: Lisa Wright

I. Call to Order:

President Justin Martinez called the meeting to order at 5:07 p.m.

II. Approval of minutes from the May 8, 2024

Vice President San Martin moved, Echevarria seconded, minutes were approved.

III. SBVC President’s Report:

- President Contreras was introduced to the Board. Dr. Contreras began his role as SBVC President on July 1, 2024.
- The Board was provided with a handout that included milestones and accomplishments at SBVC from July to November 2024.
- In 2026, the college will celebrate its Centennial event. In the past 99 years, the campus has learned how much the college means to the community and how it serves as a place of hope and promise.
- In July, the college hosted the 3rd Annual Summerfest, prior to the San Bernardino Symphony’s "America the Beautiful" concert and firework show.

- The college hosted the California Board of Governors for the first time at SBVC. The college was able to showcase the MESA Center, the Psych Tech program, and the new Applied Technology building to the board.
- SBVC has been approved to offer its first bachelor's degree in water resource management.
- The college has been ranked number one for credit-for-prior-learning.
- President Contreras would like to focus on how every dollar matters to our students and the support they receive.
- President Contreras and his spouse have established a student scholarship and will contribute \$10,000 each year towards it.
- For the Fall 2024 semester, enrollment has increased by 7%, bringing the total number of students to nearly 14,000, attending classes both online and in person.
- The Applied Technology building will open in the spring, with its grand opening scheduled for March 6, 2025.

IV. Committee Reports:

a) Alumni – Mike Layne

No report.

b) Board Development – Mike Layne

No report.

c) Finance – George San Martin

The Foundation's bank account with Arrowhead Credit Union will be closed on November 15, 2024. The funds from the Arrowhead Credit Union account will be deposited into the existing Bank of America account.

d) Strategic Planning – Susan Bangasser

The current strategic plan ends in 2025. The committee will begin meeting in January 2025 to discuss the new plan.

e) Fundraising – Mike Layne

The fundraising committee is still in need of a chair. The committee will work with Carol Dixon to plan the 100th anniversary gala.

f) Audit – Justin Martinez

The 2023-2024 audit should be completed by the end of December 2024 or early Jan 2025.

V. Budget Report: Mike Layne

The Board was presented with the Foundation's actual-versus-budgeted report through September 2024. The net ordinary income is just over \$700,000, and the budget is in good shape.

IX. Director-'s Report: Mike Layne

- Phylicia has been working with various entities on scholarships.
- The Foundation awarded nearly \$50,000 in scholarships for the fall semester.
- Edison has renewed two grants for SBVC. One of the grants is for \$25,000 for STEM scholarships, and the other is \$50,000 to continue supporting the Clean Energy EV Technician Program.
- The SoCalGas grant was approved for \$20,000 to continue supporting the Clean Energy / EV Technician Program through classroom tools and scholarships.
- The application for the City of San Bernardino's Community Challenge Grant (EPA) was submitted, which included \$1 million for the SBVC Foundation over a three-year period to support the Clean Energy EV Technician Program.
- Kia Harris Tattegain was hired in July as the assistant director through the San Manuel Grant. Second-level interviews for the director and development coordinator will take place soon.
- San Manuel has already provided the second million-dollar check for the \$2.2 million three-year grant. \$900,000 of the \$2.2 million goes toward the Valley Bound Commitment Program to support tuition, textbooks, and scholarships.
- The consulting services with Erin Phillips from Gonser Gerber are being wrapped up, as her contract will end on December 31, 2024. Erin has been working on the case statement and the major gift research report. The report will be sent out either at the end of December or the beginning of January.
- Lisa Wright was introduced to the Board. She has been assisting the Foundation for the past month in developing the major gift campaign.
- There have been discussions to identify donors interested in naming the new Applied Technology building. It costs \$5 million to name the building.

X. Old Business: Justin Martinez

No report.

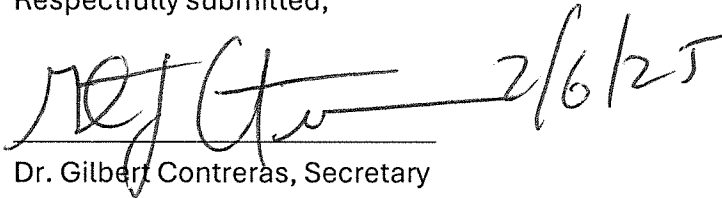
XI. New Business: Justin Martinez

- a.) Lane motioned to approve the contract to hire Carol Dixon as the Gala Event Coordinator, not to exceed \$90,000 over 15 months. San Martin seconded, and the motion was approved.
- b.) A policy has been created to accept gifts of stocks. The stocks would be donated to the Foundation's brokerage account. Once the stock is received, it will be liquidated and allocated to the account the donor specifies. San Martin

motioned to open the brokerage account. Lane seconded the motion, and the motion was approved.

XIII. Adjourn: The meeting was adjourned at 5:41 p.m. in memory of Beverly Goodly-Powell.

Respectfully submitted,

 2/6/25

Dr. Gilbert Contreras, Secretary