



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

January 14, 2026 - 5:00 p.m. – AD/SS 207/ Via ZOOM

SBVC Foundation Board of Directors Present/Absent:

A	Dolores Armstead	P	Kenneth Lane	P	Joseph Paulino
P	Keith Bacon	P	Mike Layne	A	Anthony Roberson
P	Susan Bangasser	A	Becky Lepins	P	Thomas Robles
P	Paul Bratulin	P	Bronica Martindale	A	Diana Z. Rodriguez
A	Michael Burrows	A	Justin Martinez	P	George San Martin
P	Gilbert Contreras	P	Pamela Montana	A	Michael Sola
A	John Echevarria	P	Kimberly Morales	P	Dexter Thomas
A	Scott Henderson	A	Robert Nava	P	James Tillman
A	Andrea Hecht	P	Kerry Neal	P	Helen Tran
P	Ernesto Izarraras	P	Shelby Obershaw		
P	Shelley Krusbe	A	Lisa Obershaw-Durham		

SBVC Staff: Lacey Domon, Eve Mulhall, Phylcia Sanchez

I. Call to Order:

Vice President Pamela Montana called the meeting to order at 5:08 p.m.

II. Approval of minutes from November 12, 2025:

Lane moved and Paulino second. The minutes were unanimously approved.

III. SBVC President’s Report:

- A copy of the President’s Report handout was provided to the Board.
- President Contreras spoke about how this spring represents a time of renewal as the college continues celebrating its Centennial—100 years of educating and serving the community.
- The college initially planned to host 100 events on campus to mark the Centennial; however, it has now been determined that more than 200 events will take place throughout the year. Approximately 70 events were held during the fall semester, with strong participation from the community, employees, and students.
- As part of the Centennial celebration, the college hopes to partner with the SBCCD Board of Trustees to proclaim March 26 as San Bernardino Valley College Day. Additionally, the college may request that the City of San Bernardino City Council

proclaim March 26 as San Bernardino Valley College Day in the City of San Bernardino.

- On March 26, the college will host a large birthday celebration on campus with cake and decorations to commemorate the occasion.
- This year's Commencement ceremony will be held on campus. The college is partnering with local businesses to utilize their parking spaces for the event. Commencement is scheduled for Saturday, May 16, at 6:00 p.m. on the football field. There are also discussions about incorporating either a drone show or a fireworks show as part of the celebration.
- In the fall, the college received its official designation as a Black-Serving Institution.

IV. Committee Reports:

a) Alumni – Thomas Robles
No report

b) Board Development – Thomas Robles
No report

c) Finance – George San Martin
Recently, \$200,000 was transferred into a short-term Treasury account that earns approximately 4% interest. An additional \$300,000 was moved into a long-term investment.

d) Strategic Planning – Susan Bangasser
The committee will meet on February 2, 2026, to start the implementation of the strategic plan.

e) Fundraising – Dexter Thomas
Gala Update by Eve Mulhall: As of today, \$254,000 has been secured in gala sponsorships. In addition, \$6,000 in in-kind donations has been received, and the college has generously contributed \$100,000 toward the event. The in-kind donations and the college's contribution are separate from the secured sponsorship amount.

Individual ticket sales are now open. The event is scheduled for March 27 at 5:00 p.m. in the Applied Technology Building.

f) Audit – Mike Layne

The audit is currently wrapping up, and no red flags have been identified. The final reconciliation spreadsheet was emailed to the auditor today. Some updates will need to be made to the Stewardship Policy.

V. Budget Report: Mike Layne

The Board was presented with the Foundation’s actual-versus-budgeted report through November 30, 2025. The budget is currently showing more than \$193,186 net ordinary income which is above the projected amount. The Foundation’s endowment is up to \$8.6 million.

VI. Director’s Report: Mike Layne

The Board was provided with the Director’s Report, which outlined progress toward the Board’s strategic goals.

- The report highlighted the goals approved at the most recent strategic planning meeting.
- A \$10,000 grant was secured through Loma Linda University Community Health Investment to support scholarships.
- Multiple campus tours have recently taken place, including visits from Burrtec and Hatfield Buick GMC. Next week, Toyota of San Bernardino will visit campus for a tour, and additional tours are scheduled with Kaiser, the YMCA, and the East Valley Water District.
- The college will host a thank-you event for the principals and vice principals from San Bernardino City Unified School District and Redlands Unified School District on April 11, 2026.
- For the seventh consecutive year, the Foundation has been awarded the Finish Line Scholars Program grant in the amount of \$150,000.
- Jim and Judy Watson are planning to fund a public art installation on campus.
- It is projected that the gala will generate over \$500,000 in revenue, with an estimated net profit of \$250,000. Dr. Robles was thanked for securing a \$5,000 grant for a gala sponsorship.
- The planned giving contract concluded at the end of February. The Foundation is now working with local estate planning firms to continue these efforts.
- The Foundation is preparing for the soft launch of its major gift campaign, which will take place at the gala. The goal is to increase the Foundation’s endowment to \$15 million by the end of 2027.
- The Foundation is working to expand its Legacy Society. Current Legacy Society donors are being invited to participate in marketing materials to help promote the program.

- The department has hired a new student worker, Maria, who works in the office three days per week for a total of 20 hours.
- The Automotive Department is currently restoring a 1926 Buick.

Scholarship Report – Phylcia Sanchez

The scholarship application opened on October 1, 2025, and will close on January 31, 2026. Currently, 783 applications have been submitted, and 1,008 applications have been drafted. Reminder emails will continue to be sent to students up until the deadline.

The total number of scholarships to be awarded will be determined once the audit is completed. At the end of the fall semester, more than \$50,000 in scholarships had already been awarded.

Alumni Relations and Centennial Giving Challenge – Lacey Doman

In October, a retiree luncheon was held with 45 retirees in attendance. The next retiree luncheon is scheduled for February 27 from 11:30 a.m. to 1:30 p.m. in the Sunroom. Approximately 212 invitations will be mailed to retirees.

The Centennial Giving Challenge is currently wrapping up. The campaign lasted approximately six months. Today, nine additional employees signed up for employee giving. In total, 98 employees participated in the campaign. It is estimated that annual contributions will total approximately \$25,000, and with the matching grant from SchoolsFirst Federal Credit Union, the total is expected to reach \$35,000.

Communications Report – Eve Mulhall

The Foundation continues to publish the monthly *Wolverine Way* newsletter. In a recent issue, Dr. Henry Duran was featured, and he was also highlighted in the fall appeal as part of a final push for donations. The newsletter also included athletic highlights, noted that the Alumni Association continues to sell alumni shirts, and promoted upcoming events. The next newsletter is scheduled to be distributed on January 22, 2026.

The Board was also provided with highlights from the Foundation's social media platforms. Since January 2025, the Foundation's social media following has grown organically by 67% due to increased content and strategic collaboration.

The highest-performing post in December highlighted Dr. Contreras' visit to Cajon High School to present the ASB prize from the Foundation.

The Board was also given a preview of the 2024–2025 Annual Report. Lastly, the fall appeal was very successful. It was distributed in mid-November and, to date, has generated \$25,556.55 through online donations and mailed contributions.

VII. Old Business: Pamela Montana

There were no items presented under Old Business

VIII. New Business: George San Martin

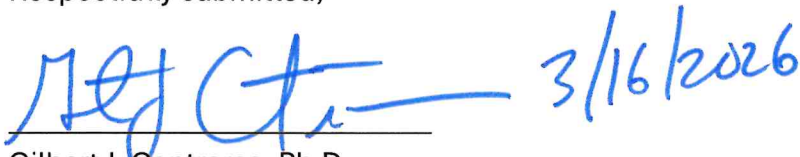
There were no items presented under New Business

IX. Other

- Mayor Tran from the City of San Bernardino invited President Contreras to attend the March 18 City Council meeting to receive a proclamation recognizing the college's 100th anniversary.
- Dr. Contreras shared a video with the Board highlighting events from the Centennial Year.

X. Adjourn: The meeting was adjourned at 6:04 p.m.

Respectfully submitted,



Gilbert J. Contreras, Ph.D.

Secretary